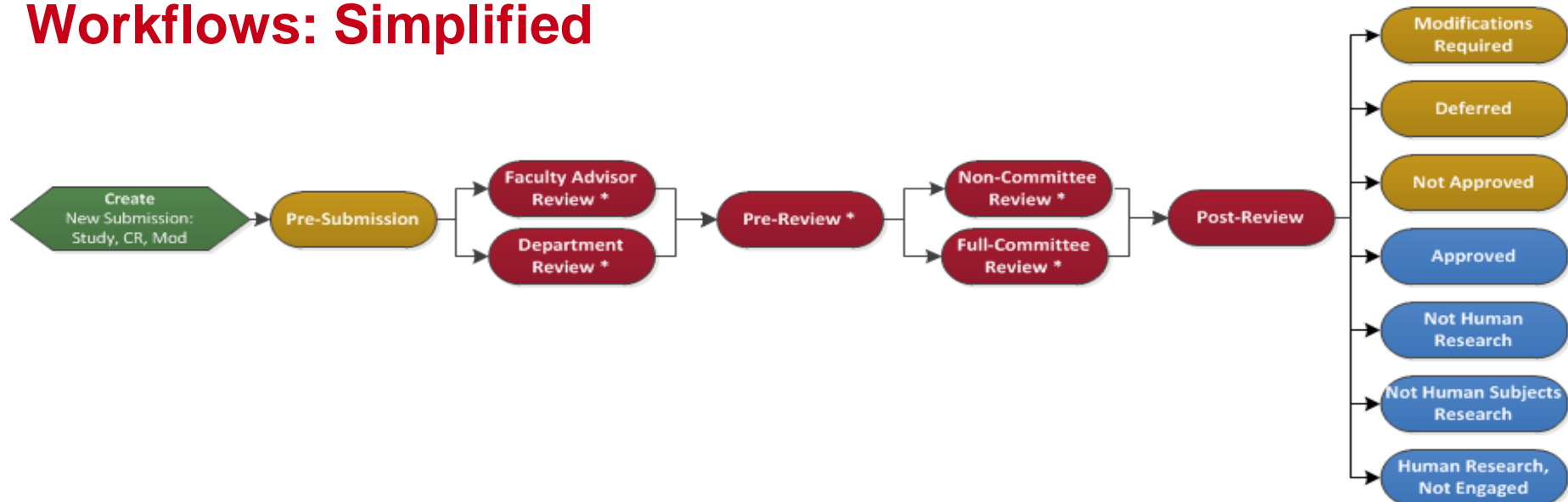


Workflows: Simplified



CREATE NEW SUBMISSION:

Using the project creator buttons in your personal workspace, you can create a new study; Using the project creator buttons in your study workspace you can create a new Continuing Review, Modification, or RNI submission.

PRE-SUBMISSION:

Studies in this state are editable by the research team, and have not yet been submitted to the IRB or to the department/faculty advisor for review.

FACULTY ADVISOR or DEPARTMENT REVIEW:

If a Student Investigator is identified, the study will be routed to the faculty advisor for review. If appropriate, the IRB will route submissions to the Department Chair for review.

PRE-REVIEW:

The first stage of IRB review will include an internal review by the IRB Staff before forwarding the submission to a designee or to the full committee for review.

IRB REVIEW:

As determined appropriate during Pre-Review, the IRB Office will forward your submission to a designee (non-committee review) or to the full committee (full committee review).

POST REVIEW:

After the official IRB review, the IRB Office will document the determination, generate a letter, set the study expiration date, and stamp appropriate recruitment materials.

POST REVIEW STATES:

After the official IRB review and the letter has been sent, the submission will transition to a post-review state, indicating that either research can begin, or further changes are required.

Workflow Legend:



Changes or Clarifications Requested

* CHANGES or CLARIFICATION REQUESTED:

Note that Changes can be requested in any of the states above with an "*" if the IRB or Department/Faculty Reviewer determine that additional changes are necessary. In this state, the submission form is unlocked and the system will allow you to make changes as necessary.